



## *Ballroom Information* *2020/2021*

\*See Seasonal Pricing for Ballroom Rental Fees

Outdoor Ceremony Site with Pergola Fee: \$1200.00 includes additional hour  
Indoor Ceremony Site Fee: \$1000.00 includes additional hour

Grand Ballroom Deposit required is a \$2,000.00 - Non-refundable, nontransferable deposit. All payments are to be made to the Ballroom directly using a quarterly payment schedule. A \$500.00 Security Deposit will be added to your final invoice issued two weeks prior to your event. Security Deposits will be refunded within 2 weeks of the event pending a satisfactory inspection of the Ballroom. Please make checks payable to "Collingswood Foundation for the Arts" or "CFFA". We advise purchasing a wedding insurance policy at [www.wedsafe.com](http://www.wedsafe.com).  
Cleaning Fee: \$250.00 if applicable

Full payment for the Ballroom Rental and Alcohol Package are due 2 weeks before the event as well as final floor plans, final time line and final guest count (100 guest minimum).

The Bridal Party is granted access 2 hours prior to guest arrival time. This time may be spent in our recently renovated Bridal Suite, and our newly added Groom Suite. Any additional time can be scheduled at a cost of \$200 per hour.

Two (2) hours are allotted before the scheduled event start time for vendor set-up. If additional time is needed, the fee is \$200.00 per hour.

All specialty lighting is to be done by the Ballroom exclusively. All outside vendors must be licensed, insured and approved prior.

All DJ's and any live music performers must abide by our rules, and sound may not exceed 100 decibel level. We will monitor if necessary.

Bar Alcohol and Service Packages starting at \$27.00 plus NJ Sales tax and staff service fee per person. Soda Packages start at \$7.00 pp plus NJ Sales tax and staff service fee.

Coat Check Attendant will be provided at no cost for all events November through April.

Valet Service can be arranged for an additional fee.

# Ballroom Rental Fees

**2020/2021**

*(5 hour reception)*

## January, February and March

*Saturday Price: \$3,000.00*

*Friday and Sunday Price: \$2,500.00*

## April, May, June, July, August, September, October, November and December

*Friday Price: \$3,000.00*

*Saturday Price: \$4,000.00*

*Sunday Price: \$2,500.00*

*New Year's Eve*

*\$4,500.00*

*\*Plus NJ Sales Tax*

## *List of Approved Caterers*

### **Anthony & Cleopatra Catering**

2379 Black Horse Pike  
Williamstown, NJ 08094  
(856) 629-2211

[www.anthonyandcleopatracaterers.com](http://www.anthonyandcleopatracaterers.com)

### **Andreotti's Catering**

1601 Chapel Avenue West  
Cherry Hill, NJ 08002  
(856) 795-0172

[www.andreottis.com](http://www.andreottis.com)

### **Due Amici Catering**

2114 Branch Pike  
Cinnaminson, NJ 08077  
(856) 303-8828

[www.dueamicinj.com](http://www.dueamicinj.com)

### **McFadden's Catering**

831 Stone Road  
Laurel Springs, NJ 08021  
(609) 820-0200

[www.lakesidemanor.com](http://www.lakesidemanor.com)

### **Greenwald Caterers**

411 E. 8<sup>th</sup> Street  
Lakewood, NJ 08701  
(732) 370-8300

[www.greenwaldcaterers.com](http://www.greenwaldcaterers.com)

### **Sensational Host**

3030 Route 73 North  
Maple Shade, NJ 08052  
(800) 808-CHEF

[www.sensationalhost.com](http://www.sensationalhost.com)

### **Summit Catering**

428 Kelley Drive, Suite C  
West Berlin, NJ 08091  
(856) 768-8003

[www.summitcatering.com](http://www.summitcatering.com)

### **Events by LaScala**

204 Kings Highway South  
Cherry Hill, NJ 08034  
(856) 795-1474

[www.lascalarestaurantgroup.com](http://www.lascalarestaurantgroup.com)

## 2020/2021 Premium Bar Package

Absolut, Three Olives Cherry, Tito, Bacardi, Captain Morgan, Malibu, Myers Dark Rum, Tanqueray, Dewar's, Johnny Walker Red, Seagram's VO, Jack Daniels, Jim Beam, Southern Comfort, Old Bushmills, Sauza Gold, Courvosier VS, Amaretto, Kahlua, Sweet & Dry Vermouth, Bailey's, Peach Schnapps, Sour Apple, Crème de Cacao, Crème de Menthe, Blue Curacao, Triple Sec, Watermelon Pucker, Cabernet, Chardonnay, Merlot, Pinot Grigio, White Zinfandel, and all bar mixers and garnishes.

**\$27.00 per person plus NJ Sales and Staff Service Fee**  
*Complimentary Champagne toast for all adult guests.*

## 2020/2021 Grand Bar Package

Stolichnaya, Stolichnaya Orange, Stolichnaya Vanilla, Three Olives Cherry, Grey Goose, Tito, Bombay Sapphire, Captain Morgan, Cruzan Light Rum, Malibu, Meyer's Dark Rum, Johnny Walker Black, Johnny Walker Red, Patron, Jose Cuervo Gold, Crown Royal, Jameson, Makers Mark, Southern Comfort, Courvosier VSOP, Disaronno Amaretto, Sweet & Dry Vermouth, Bailey's, Chambord, Cointreau, Grand Marnier, Khalua, Midori, Blue Curacao, Crème de Cacao, Crème de Menthe, Peach Schnapps, Sour Apple, Triple Sec, Watermelon Pucker, Cabernet, Chardonnay, Merlot, Pinot Grigio, White Zinfandel, and all bar mixers and garnishes.

**\$30.00 per person plus NJ Sales and Staff Service Fee**  
*Complimentary Champagne toast for all adult guests.*

**Above packages are served with your choice of Two Draft Beers:**

**Budweiser, Bud Light, Coors Light, Heineken, Miller Lite, Yuengling.  
Flying Fish: Hopfish IPA, EPA or if one is not on the list that you like,  
please ask us**

**Yards: Brawler, Extra Special Ale or IPA**

*Dinner Wine Service, Martini and Cordial Bars are available  
and are priced according to alcohol selection.*

## *Custom Features Now Available for Your Special Day*

*Customized Monogramming for the Dance Floor: \$200*

Now newlyweds have the option to display your newly shared last name on the dance floor. Names, dates, shapes and initials also available.

*Ambient Up-Lighting \$300 for 12 up-lights*

*Bistro String Lighting on Mezzanine Railing \$200*

*Projected Ceiling Lights (stars, snowflakes, etc) \$200*

*Pin spot light \$10 a table*

*Projector and Screen \$500, Technician \$360 based on 8 hours*

Our team of lighting experts will assist in creating the perfect, scenic setting for your ceremony and reception. Using elegant draperies and soft, candle-like lighting. Choose from our pallet of colors for a dramatic lighting change, used to illuminate the pillars and centerpieces. Also, project designs onto the ceiling.

*Martini Bar: \$8 per person*

*Included Addition: Customized Ice Luge*

Create your own signature cocktail to serve to your guests during cocktail hour. Name it after your song or where you had your first date for a memorable attraction. During cocktail hour, includes unique garnishes for appletinis, chokolatinis, cosmopolitans, lemon drops, watermelon, pomegranate, blueberry, cotton candy, raspberry and vodka from around the world.

*Coffee Espresso Bar with Cordials: \$4 per person*

A perfect drink paired with dessert to top off the evening. Offering after dinner cordials or specialty coffees and a Variety of Espresso, Lattes, Cappuccino and more..

*Monogram pretzel station: \$3 per person (any letter)*

*Candy Bar: \$4 per Person*

*Photo Booth: 3 hour rental \$750*

Your guests can take unlimited black and white or color photos in this large custom booth and then paste their pictures into a 20 page/40 side scrap book with a message for the bride and groom. Also includes a large variety of props and a digital online gallery with all photos taken.

*Chair Covers: Approx. \$7.50 per chair      Chiavari Chairs (15 colors) \$9 - \$12 per chair*

Fabric-draped chairs can be used to change the look of the chairs and coordinate with your color scheme.

(All items subject to NJ sales tax.)